

Royalston Historic District Commission

Royalston, Massachusetts, 01368

Working Together to Preserve Yesterday for Tomorrow.

MINUTES

Date: September 21, 1995

Attendees: Andy West, John Poor, Rick Carrier, Patience Bundschuh, George Krasowski and Mark Smith

Meeting called to order at 7:34pm

Minutes for August 1995 approved unanimously as read.

Old Business

Andy West read a letter from the Selectman regarding the guidelines for **use of the town hall and parking**.

John Poor announced that the south side of the **Historical building has been painted** and looks good.

Elections. Patience Bundschuh moved to keep all offices as is, Mark Smith seconded, approved unanimously. Officers effective 9/21/95 are as follows: Andy West - Chairman, Patience Bundschuh - Co-Chairman and Mark D. Smith - Secretary. John Poor then inquired if the MHDC has a list of officers and Andy West stated they have him as the Chairman which John stated should be sufficient.

Patience Bundschuh stated she talked with **Lyman Painting** about **hand painting or vinyl lettering the plaques and signs for the HD**. Lyman gave a price of \$60 to paint the larger District signs, \$40 for vinyl and a price of \$5 to hand paint the plaques, \$3 for vinyl. All this is based on the signs and plaques being complete and painted with an oil based exterior white paint. Mark Smith then presented prices from **Harry Smith** excluding the vinyl lettering. The cost for the revised HD signs will be \$175.00 less \$35 for the vinyl lettering. The plaques will be \$27.00 less \$3 for the vinyl lettering. It was agreed that if we decide to go with vinyl lettering that Harry Smith will do the whole thing. John Poor then asked if a mockup of the HD sign could be made to use as a presentation tool

when going to seek the funds to produce the signs. A lengthy discussion followed concerning how to get funding for the 5 signs. Patience Bundschuh recommended contacting the MHDC for a grant. It was agreed to hold off on any decisions on the HD sign until the HD Info Pak has been mailed and we are ready to begin the Plaque Program. In the meantime, John Poor volunteered to look into the zoning bylaws to make sure the signs will be approved. George Krasowski offered to donate \$200.00 towards the creation of the 5 signs if a donation process is undertaken. Mark Smith then offered \$50.00.

The **Plaque letter** changes were reviewed and minor changes were made.

Mark Smith moved to open a **checking account** under the name of **Historic District Plaque Fund** to accrue money towards the creation of the plaques for the homes of the HD. *Approved Unanimously. JS.*

Andy West read the HD Info Pak letter. The letter was approved as read. It was agreed to begin **distribution of the Pak immediately**. Patience Bundschuh and Mark Smith volunteered to get together to complete the HD Bylaw Summary Booklet. Andy West stated he has the necessary paper and access to a copier to copy the forms that will be in the Pak. Mark Smith will provide the individual home histories. Andy West stated he would get the necessary envelopes and take care of dispersing them.

John Poor asked why we now require **four copies of the Application** for Appropriateness. Andy West explained that the Chairman, Secretary, Town Clerk and the Homeowner each require a copy. A discussion followed and it was agreed to leave it at four. Mark Smith mentioned that the Procedural Guidelines will have to be revised to reflect that.

New Business

Andy West announced he has written a letter to the **Swindells regarding their missing lamp post** and mailed it last week.

Andy West then read a letter he wrote concerning the condition of the **shutters on the town hall** reminding them we are nearing the end of the painting season and that the funds have been appropriated. No Response as of yet.

Andy West presented an **application from the Chases** regarding replacing the shingles on their porch roof to match what's on the house. A discussion followed and it was determined an application was not necessary since the shingles being put on are the same as the old ones. Andy West will send a letter thanking them for their application.

George Krasowski presented an application for a brick walkway for the front of his house. A brief discussion followed. Mark Smith moved to accept the application, Patience Bundschuh seconded, approved unanimously with George Krasowski abstaining. **Cert.#6-95.**

A motion was made and seconded to adjourn, approved unanimously.
Meeting adjourned at 9:10pm

Respectfully submitted

Mark D. Smith
Secretary