

Royalston Historic District Commission

P.O. Box 125

Royalston, Massachusetts, 01368

Web site: <http://www.royalston-ma.gov>

E-mail: hdc@royalston-ma.gov

Application for Certificate

Instructions:

- Use separate applications for changes that are not related to each other.
- Sketches or pictures showing design and sizes, exact colors, materials, etc. must be included.
- File four copies of the completed application at a HDC meeting; or mail, e-mail or give it to a commission member for filing at the next meeting.
- It is recommended that applicants attend the meeting or send an agent. Even well prepared applications generate questions and answering them quickly will avoid delays.
- Certificates expire a) after one year if the work was not started and pursued diligently, or b) in case of sale.
- If you have any questions, please contact the Commission.

Date _____

Address of Property _____

Owner's Name _____

Applicant's Name _____

Applicant's mailing address: Street/P.O. Box _____

City, State, Zip _____ Phone _____

E-mail address _____

Please check the certificate applied for:

Appropriateness

Non-Applicability

Hardship

Short description of the proposed changes. (Provide the details on page 2 and on additional sheets and exhibits as necessary).

Applicant's Signature

For Office Use Only

Date Filed _____ Received by _____ Application Number _____

Date Accepted for consideration _____ Public Hearing _____ Notices mailing date(s) _____

Continuation date _____ Applicant's signature _____ Date _____

Decision _____ Chairperson's signature _____ Date _____

Comments or conditions

Detailed description