

Royalston Historic District Commission

P.O. Box 125

Royalston, Massachusetts, 01368

Web site: <http://www.royalston-ma.gov>

E-mail: hdc@royalston-ma.gov

Application for Certificate

Instructions:

- Use separate applications for changes that are not related to each other.
- Sketches or pictures showing design and sizes, exact colors, materials, etc. must be included.
- File four copies of the completed application at a HDC meeting, or mail, e-mail or give it to a commission member for filing at the next meeting.
- It is recommended that applicants attend the meeting or send an agent. Even well prepared applications generate questions and answering them quickly will avoid delays.
- Certificates expire a) after one year if the work was not started and pursued diligently, or b) in case of sale.
- If you have any questions, please contact the Commission.

Date 2/21/13
Address of Property _____
Owner's Name Town of Royalston
Applicant's Name Keith Newton, DPW
Applicant's mailing address: Street/P.O. Box P.O. Box 125
City, State, Zip Royalston, MA 01368 Phone 978-249-4223
E-mail address _____

Please check the certificate applied for:

Appropriateness

Non-Applicability

Hardship

Short description of the proposed changes. (Provide the details on page 2 and on additional sheets and exhibits as necessary).

Restore and Repair cupola of Town Hall w/existing materials
See attached scope of work

Keith B. Newton
Applicant's Signature

For Office Use Only

Date Filed 2/21/13 Received by P. Kraniah Application Number 2013-02-01

Date Accepted for consideration _____ Public Hearing Notices mailing date(s) _____

Continuation date _____ Applicant's signature _____ Date _____

Decision non-applicability Chairperson's signature P. Kraniah Date 2-21-13

Comments or conditions

We strongly approve the work that needs done to secure the part of the Town Hall

SPECIFICATIONS FOR REPAIRING AND PAINTING OF THE CUPOLA AT THE TOWN HALL, ROYALSTON

Scope of Work:

It is the intention of this contract to furnish all necessary labor and materials to install new finish work and appropriate flashing complete with molding that matches the existing trim work at and around the cupola at the Town Hall Building located at 13 On The Common, Royalston. To remove any deteriorated materials and repair any sheathing required in the cupola of the building. Any frame and/or support timbers will be replaced if needed, to be determined by the DPW Supervisor.

All upper level trim work shall be inspected by the DPW Supervisor and the Contractor to determine conditions for replacement. If material conditions are acceptable, they are to be prepped with an oil base primer and two coats of latex finish paint.

Materials:

Trim boards-

All trim to be used will match the dimension and grade of existing trim on the building.

Sheathing-

Sheathing that needs to be replaced will match existing material, in the type, grade and dimensions.

Siding-

Siding shall match existing materials on the Cupola.

Fasteners-

All fasteners are to be non-corrosive type.

Flashing-

The flashing shall be a heavy gauge white painted rolled aluminum.

Crown Molding-

Crown molding should be refastened and replaced as needed on the cupola as determined by the DPW Supervisor.

Payment: All prevailing wage rates and regulations shall apply. A detailed breakdown of labor and materials are required. All invoices must include the contract number of the project.

Execution:

The Contractor shall be responsible for installation of all materials according to manufacturers printed specifications and instructions.

Sheathing shall proceed only after it is determined that the substrate is suitable. Any rotted, or otherwise deteriorated materials, will be replaced or repaired before

closing in with sheathing and siding. The Department of Public Works Supervisor's approval will be required before sheathing can be done.

Flashing will be installed so that a suitable upright lap is secured to the flat of the sheathing and also be able to cover trim in a continuous manner.

A suitable building paper will be required to cover sheathing.

All exterior surface areas shall be brushed on with an oil base primer and latex finish paint.

All removed building materials and waste, shall be disposed of by the Contractor at an approved disposal site. A signed or stamped affidavit of disposal will be required.

All openings and joints shall be caulked with a suitable material recommended for oil base paint.

All permits to be the responsibility of the Contractor.

All workers shall be fully covered by Workers Compensation Insurance. Certificates of insurance shall be provided to the Town prior to the start of any work. There shall be no claim for extra compensation by the Contractor, for work done on this project, without prior written approval by the Town of Royalston.

All work shall be performed by experienced tradesmen and carried out in a workmanlike manner, according to standard practices and as recommended by the various material manufacturers.

The price given for this work shall include all necessary materials, tools, free standing staging (lift), and all related items to fully complete this project.

All bidders should note that the provisions of Mass. General Law Chapter 30B shall govern the work under this contract.